

Icons Glossary

Smartphones include **icons** that represent common items you'll see on your device. These icons are pictures that represent things like apps, settings, and key tools. Below is a list of icons you'll come across on your device.

Icon	Name	Description
	Add / Create	Add something new.
	Airplane Mode	Turns off Wi-Fi, data, and calls. Use when flying on an airplane or to disconnect from networks.
	Attachment	Add photos or files
	Back / Forward	Move forward or go back between screens or items.
	Backwards	Go back to the previous screen or undo the last step.
	Battery Icon	Shows how much battery is left.
	Bookmark	Saves a webpage so you can come back to it easily later — like bookmarking a page in a book.
	Browser/Internet	The app you use to go online. Common browsers include Chrome, Safari, and Firefox. Tap this icon to open websites.
	Calendar	Opens your calendar to view or add events and appointments.
	Call	Make a voice call
	Camera	Takes photos or videos. Some devices have front and back cameras.

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Icon	Name	Description
	Cellular signal (for phones, optional recap)	Shows how strong your phone's connection is to your mobile network. More bars equals better connection.
	Charging Symbol	Appears when your device is successfully connected to power.
	Chat	Open or start a conversation
	Close / Cancel	Close this screen or stop without saving.
	Compose / New Message	Starts a new text message or email.
	Download	Saves a file, image, or document from the internet onto your device so you can access it later.
	Email / Gmail	Used to send and receive email.
	Emoji	Add expression to messages
	Home Button	Takes you back to the main screen of your device.
	Inbox	Where new emails arrive
	Incognito/Private mode	Lets you browse without saving your history on the device. It won't keep a record of what you searched or visited.

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Icon	Name	Description
	Location / Pin	Shows a place on a map. Used to mark an address or find directions.
	Menu (Hamburger Menu)	Opens the main menu or navigation list.
	More Options (Three Dots / Ellipsis)	Opens a list of additional actions or settings.
	New tab	Opens a blank search page.
	Night Mode / Dark Mode	Switches the screen to darker colours for easier viewing in low light.
	Notifications	Messages or alerts that pop up to get your attention.
	Padlock (secure site)	Shows the site is safe and encrypted — useful for online safety.
	Pencil	Edit or change something that already exists.
	Power Button	Turns your device on or off. Hold it down to power on or restart.
	Refresh/reload	Reloads the page if it freezes or you want updated information.
	Search	Lets you look up anything on the internet. Tap it, type what you're looking for, and explore the results.

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Icon	Name	Description
	Settings	The menu where you change how your device looks or works (brightness, sound, Wi-Fi, etc.).
	Tabs	Shows all the open webpages you have at once. You can switch between them or close ones you're done with.
	Toggle Switch (Off)	Feature is turned off.
	Toggle Switch (On)	Feature is turned on.
	Trash can / Delete	Remove or throw something away.
	Volume Buttons	Control sound level — make it louder or quieter.
	Warning / Not secure	Do not enter personal information. Connection is not private.
	Wi-Fi	Shows if your device is connected to wireless internet. More bars usually mean a stronger signal.